

Brunner Frequently Asked Questions

Eligibility

1. Am I eligible if I live in Colorado?

Yes, applicants may be located anywhere within the United States.

2. Am I eligible if I am not a U.S. citizen?

No, applicants must be a U.S. citizen in order to apply.

3. Am I eligible if I am a working architect who received an M.Arch two years ago?

No, in order to be eligible for the Brunner Grant you must have completed your first professional degree in architecture (B.Arch or M.Arch only) *five years prior* to the date of the application.

4. Are mid-career architects eligible?

Yes, mid-career architects are eligible.

5. Are current graduate students and/or doctoral candidates eligible?

No, current graduate students are *not* eligible. Applicants must have completed their first professional degree in architecture (B.Arch or M.Arch) at least five years prior to the date of submission.

6. Are academics eligible?

Yes, academics are eligible. Please keep in mind that applications are reviewed by a jury of practicing architects.

7. Is investigation in the field of Urban Design eligible for a Brunner Grant?

Yes, investigation in architecture *and* fields related to architecture are eligible.

8. Are teams eligible to apply?

Yes, multiple people may apply as a team submitting a single application. Additional resumes may be submitted in the supplementary materials section.

9. Do all members of a team need to be U.S. citizens engaged in the field of architecture or a related field?

One member of your team must be eligible under the terms of the grant. Other members of the team may be engaged in other fields and/or have other citizenship.

10. Are you allowed to submit more than one entry as either an individual or a team?

An individual may submit up to two separate applications for the Arnold W. Brunner Grant in the same granting cycle; one as an individual and the other as a member of a team.

11. Does the project need to take place in the United States?

Projects do not need to take place in the United States. International proposals must explain why the project is of interest to the Center for Architecture in New York City.

12. Am I eligible if I have recently been laid-off?

Yes, applicants are still considered to be in the field of architecture if they have recently been employed and are currently seeking opportunities in the field.

Application Submission

*For detailed information regarding submitting an application, please review the **Submission Instructions**.*

1. Do applications need to be post-marked by the deadline?

The electronic and hardcopy versions of the complete application must be received by 5:00 pm EST on the due date in order to be considered. No exceptions. Refer to the Submissions Instructions section for submission details.

2. Do letters of recommendation need to be received by the deadline?

Yes, the February 1st deadline is an in-office deadline for the completed application. All aspects of the application must be received by February 1st. Incomplete applications will not be considered.

3. Can letters of recommendation be sent separately?

Yes, letters of recommendation can be sent separately. Applicants are advised, however, to send one application packet with the application form, letters of recommendation and optional supplemental materials in order to ensure the receipt of a complete application.

4. Can I hand-deliver my application?

Applicants may hand-deliver their complete application to the Center for Architecture. Hand-delivered submissions should be addressed in the following manner:

Center for Architecture
ATTN: Brunner Application – Applicant's Last Name
[Example: ATTN: Brunner Application – Smith]

Click here for [directions](#) to the Center for Architecture.

5. Is it possible to extend the deadline based on personal extenuating circumstances?

No, all applications must be received by the due date in order to be reviewed.

6. Is there an application fee?

Yes, there is an application fee of \$50.00. Applicants may send the payment in the form of a check made payable to the "Center for Architecture" or pay with a credit card online.

7. What is the schedule of notification?

Applicants will be notified by the end of April.

General

1. Can I have a list of past recipients?

A list of past recipients is [available here](#).

2. Can I review past proposals?

No, past applications are not available for review.

3. What should I include in the supporting material section?

Applicants are not required to submit supporting material. The option to submit supporting materials gives applicants the opportunity to include additional information that is not appropriate in other sections of the application. Supporting material may consist of additional background information about the applicant, a travel destination, or topic of interest. Additional information is not limited to, but may be presented in the following formats: magazine articles, DVDs, photographs. Not more than 5 pages.

4. What do I include in my budget?

Budgets should include all expenses associated with the project as well as any additional funding sources. Applicants need to provide proof of matching funds and/or grants if such funding is critical to the feasibility of the project. Applicants may also include any personal funds that will be contributed toward the project.

5. My total projected budget is only \$9,000.00, should I increase the scope of my project and/or increase my budget?

Applicants should apply for the funding necessary to complete the project. A small budget will not adversely affect the chances of being selected.

6. Who are the jurors?

The jury is made up of a panel of practicing architects who are members of the American Institute of Architects.

7. Does the grant cover general operating costs of the University applicant?

The Arnold W. Brunner Grant is a project-based award and cannot be used to cover general operating expenses for an organization.

Do you have a question that is not answered here?

Contact: scholarships@cfafoundation.org